

# Glaphorn Playing Field Association

## GPFA MINUTES: Wednesday 22/09/2021 8pm Village Hall straight after AGM

1. AGM – see separate agenda
2. Apologies [NG & JH](#), review and sign off of last meeting minutes. [Minutes agreed](#)
3. Committee roles: [SB](#) nominated and accepted as Secretary. [GB](#) nominated and accepted as treasurer (will also check charity status requirements). [NK](#) nominated and accepted as Chair. [CS](#) to be in charge of rota. [EI](#) to be bookings manager. [MM](#) to be in charge of grant raising. [MM](#) to be groundsperson for the next 6 months. We will add a pitch checking list to maintenance checks.
4. Review of Actions

Person Responsible	Action Required
MM	<ul style="list-style-type: none"> <li>• <a href="#">To arrange with Turneys for the grass to be cut &amp; playground strimmed for the remainder of this year's cutting season. Done - £150 a cut. Will come 4 or 5 times. Due again tomorrow.</a></li> <li>• <a href="#">MM to continue liasing with Carrick for restorative fieldwork. They have been back and finished off. MM has submitted report to FCC. Final fee will be paid direct to them. Consultants coming at the end of the month to sign it off.</a></li> <li>• <a href="#">MM to communicate with Fundraising team regarding Official Opening Pulled. We will need to wait until next year.</a></li> <li>• <a href="#">Some of the adult gym equipment is wobbling. They are coming to reset them very soon.</a></li> <li>• <a href="#">Some of the fencing may need some postcrete after the remedial field works.</a></li> </ul>
NG	<ul style="list-style-type: none"> <li>• <a href="#">to create flyer for AGM done</a></li> <li>• <a href="#">to write to NS and ask him to step down as trustee done</a></li> <li>• <a href="#">to create a form for committee nominations /</a></li> </ul>
KN	<ul style="list-style-type: none"> <li>• <a href="#">To book village hall done</a></li> <li>• <a href="#">To contact electrician re CCTV done. Colin Woollard (parent at school) has kindly offered to do the work for free with materials at cost. He will send a lad over to do a site survey and go from there. There will be an armoured locked box similar to others in the village. Electricity will be turned on in there and then it will be accessible like an outside double socket.</a></li> </ul>

SB	<ul style="list-style-type: none"> <li>• To send contact details to NK done</li> <li>• To review GB's Ts and Cs apologies, this has not been done yet. Rolled over to the next meeting.</li> <li>• To prepare agenda for AGM done</li> </ul>
----	--

NK has been pursuing the accountants regarding getting us an audited account. NK to continue to negotiate and will bring back a new quote – we are looking at hundreds to get it signed off. The issue is grant money – where has it gone to what has it been spent on?

NK has approached the allotment to see if we could keep the lawnmower there. Approached the chairman but some committee members not keen and unfortunately there is a question mark in their constitution about whether it would be permitted so sadly not be a possible solution.

Further discussion about mower and storage container. Looking at a ¼ container. Once we get measurements we can lay it out in the field to get an idea of scale. NK will get exact measurements for the mower.

Prior to the next meeting the committee will need to have had an onsite meeting to look at sizing and siting options. Priority to make it as small and unobtrusive as would be practical. Timber cladding and living roof options to allow it to blend in with the area more successfully.

5. Re-do ROTA to cover NG's slots CS will take this on and confirm options via email. SB to confirm to NG that she is no longer required to open or shut the gate.
  
6. AOB

**ACTIONS:**

Person Responsible	Action Required
MM	<ul style="list-style-type: none"> <li>• To assess what fencing may need some postcrete &amp; organise volunteer(s) to fix this.</li> </ul>
KN	<ul style="list-style-type: none"> <li>• To continue liasing with school and electrician re electrical supply</li> <li>• To organise onsite meeting with details for storage &amp; mower</li> </ul>
SB	<ul style="list-style-type: none"> <li>• To review GB's Ts and Cs</li> <li>• To remove NG and NS as trustees</li> </ul>

**NEXT MEETING:** 8pm Tuesday 2<sup>nd</sup> November 2021 Teams