

Glaphorn Parish Council

To Members of the Parish Council:

You are summoned to attend an Ordinary Parish Council Meeting at 8.00pm on Wednesday October 16th 2024 at Glaphorn Village Hall

N.B. the meeting will be preceded at 7.00pm by a Public Meeting to discuss review and revision of the Glaphorn Neighbourhood Plan.

October 1st, 2024

AGENDA

Ordinary General Meeting

- 1024.1 Public Open Time
- 1024.2 Apologies for absence (DCa)
- 1024.3 Declarations of Disclosable Pecuniary or Other Interests
- 1024.4 Approve the Minutes of the Ordinary Parish Council Meeting held on Tuesday September 10th, 2024.
- 1024.5 Matters Arising
- 0924.6 Finance
 - a. Account balance update.
 - The balance of the Barclays Community Account on September 3rd, 2024, was £20,223.75
 - The balance of the Barclays Community Account on October 2nd, 2024, was £17,485.60
 - The balance of the Barclays Community second Account (60382205) on October 2nd, 2024, was £100.00.
 - A full set of accounts for September including Income and Expenditure for the Year to date and forecast for 2024/25 is included at Annex A.
 - There are no payments or receipts outstanding at October 2nd, 2024.
 - b. Parish Council reserves and transfer of funds to interest bearing account.
Clerk to update, awaiting response from Barclays.
 - c. To approve the following payments:

Payee	Service Provided	Net Cost (£)	VAT (£)	Total Cost (£)	Power
Jonathan Ward-Langman	Parish Clerk Salary (September)	231.20	0.00	231.20	
HMRC	Income tax (September)	57.80	0.00	57.80	
A V & D Camp	Gravel – Playing Field Car Park (<i>already paid</i>)	185.00	37.00	222.00	
Boughton Loam Ltd.	Topsoil– Playing Field (<i>already paid, but £66.52 overpayment to be reimbursed</i>)	803.40	160.68	964.08	GPC Minutes, 0924.8
Turney Landscapes	Grass cutting	293.05	58.61	351.66	
NPower	Street Lighting	106.60	5.33	111.93	
Malcolm Moss	Councillor expenses (purchase of grass seed)	400.00	0.00	400.00	GPC Minutes, 0924.8

1024.7 Planning:

- Neighbourhood Plan next steps following “open forum” meeting.
- NE/24/00850/FUL: Full Planning Permission. Construction of padel tennis court and new eco composting toilet facility on existing playing field. Glaphorn Primary School Benefield Road Glaphorn, Peterborough PE8 5BQ. Issue of netting for court to be discussed.

1024.8 Playing Field:

- Autumn agronomic maintenance/remedial work incl. funding (MM)
- Update regarding damage to barrier and replacement (Clerk).

1024.9 Road Safety:

1024.10 Windy Spire:

1024.11 Streetlighting: to consider request from NNC for adoption of streetlights at Southwick Road, Glaphorn (see maps, below).

1024.12 ICT upgrade: Clerk to update.

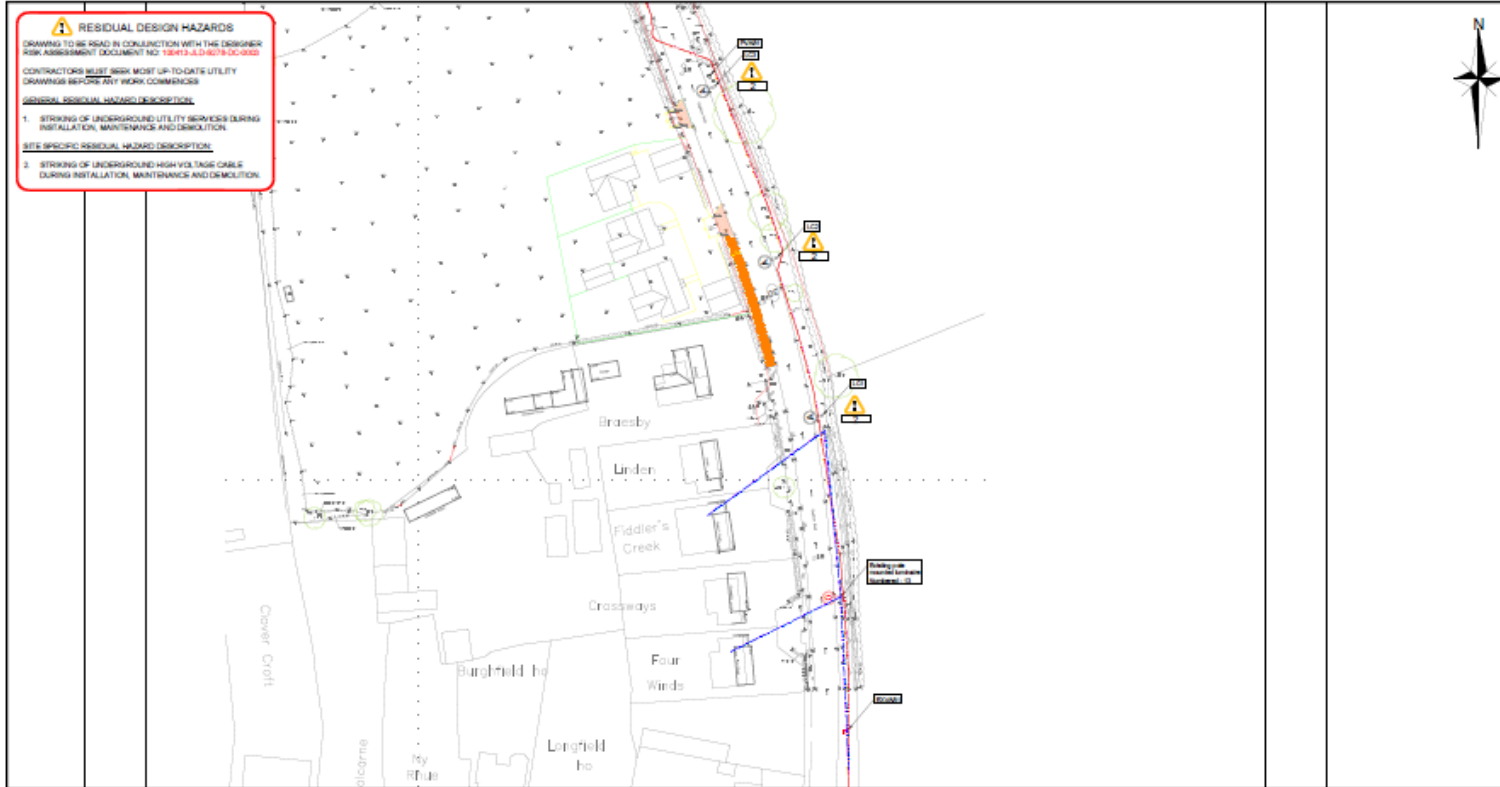
- 1024.13 Strategic Town and Parish Forum - East Northants and Wellingborough - Thursday 21st November 2024:** request for volunteer
- 1024.14 Kier Highways Drop-in:** Oundle Library, 29th October 10:00a.m.-3:00p.m. request for items to raise, to include safety concerns at Cotterstock and Glaphorn crossroads. Volunteer required to attend.
- 1024.15 Matters for future consideration and matters from Councillors**
- 1024.16 Date of next meeting: Wednesday November 20th at 7.30p.m.**

GLAPTHORN PARISH COUNCIL - FINANCIAL FORECAST P: 6 (September) (NB: Net of VAT)

-	Actual to P6 incl. (Sep. 2024)	Full year forecast	Budget 2024-25	Variance (budget vs forecast)	Notes
OPENING BALANCE		£9,638.88			
RECEIPTS					
Precept	£16,028.00	£16,028.00	£16,028.00	£0.00	
PCC Grant (VAS)	£4,680.00	£4,680.00	£0.00	£4,680.00	
S136 Grasscutting (NNC)	£309.28	£309.28	£309.28	£0.00	
Other grants and payments	£1,482.36	£1,482.36	£0.00	£1,482.36	Insurance payment, grant for fertiliser, surplus topsoil
TOTAL	£21,017.28	£21,017.28	£16,337.28	£6,162.36	
PAYMENTS					
Clerk's salary & PAYE	£1,766.00	£3,500.00	£3,300.00	£-200.00	
Additional training hours	£96.00	£96.00	£275.00	£179.00	
Office costs	£0.00	£0.00	£150.00	£150.00	
Stationery	£0.00	£20.00	£200.00	£180.00	
Insurance	£577.11	£577.11	£500.00	£-77.11	
NCALC	£270.93	£271.00	£614.00	£343.00	
Internal Audit	£280.00	£280.00	£369.00	£89.00	
ACRE	£35.00	£35.00	£50.00	£15.00	
ICO	£35.00	£35.00	£35.00	£0.00	
External Audit	£0.00	£0.00	£0.00	£0.00	
Training	£352.00	£420.00	£200.00	£-220.00	
Website & email accounts	£555.00	£750.00	£705.00	£-45.00	
DPO fee	£12.00	£12.00	£10.00	£-2.00	
Scribe licence and training	£154.80	£155.00	£300.00	£145.00	
IT support and training	£0.00	£0.00	£250.00	£250.00	
Energy - Street Lighting	£250.79	£500.00	£378.00	£-122.00	
Maintenance - Street Lighting	£0.00	£104.00	£104.00	£0.00	
Water-playing field irrigation	£76.75	£100.00	£100.00	£0.00	

Playing Field - maintenance	£2,500.63	£1,826.00	£0.00	-£1,826.00	Hire of spreader/tractor
Car Park	£185.00	£185.00	£0.00	-£185.00	
Playground inspection	£272.00	£272.00	£0.00	-£272.00	
Windy Spire	£0.00	£0.00	£200.00	£200.00	
NVN Delivery	£0.00	£300.00	£300.00	£0.00	
Salt/Grit	£0.00	£40.00	£40.00	£0.00	
Dog litter-bins	£0.00	£65.00	£65.00	£0.00	
Grass maintenance - verges	£1,455.25	£3,150.00	£3,000.00	-£150.00	
Playing Field	£722.33	£800.00	£0.00	-£800.00	Padel Court Project
SALIX loan	£0.00	£0.00	£0.00	£0.00	
General maintenance	£0.00	£500.00	£500.00	£0.00	
Village Hall hire	£500.00	£500.00	£500.00	£0.00	
GPFA grant	£0.00	£500.00	£500.00	£0.00	
Contested election	£0.00	£150.00	£150.00	£0.00	
2024 PWLB (TBC)	£0.00	£669.00	£669.00	£0.00	
Existing PWLB loans	£1,511.31	£3,023.00	£3,023.00	£0.00	
VAS installation	£4,405.66	£4,406.00	£0.00	-£4,406.00	Not included in budget.
TOTAL PAYMENTS	£16,013.56	£23,241.11	£16,487.00	-£6,754.11	Does not include £100 internal transfer
TOTAL (Surplus/overspend)		-£2,223.83			
-					
F'CAST CLOSING BALANCE		£7,415.05			
No.2 CURRENT ACC.	£100.00	£100.00			
PLAYING FIELD RESERVE ACC.	£0.00	£5,000.00			

Streetlights at Southwick Road, Glapthorn



RESIDUAL DESIGN HAZARDS
 DRAWING TO BE READ IN CONJUNCTION WITH THE DESIGNER RISK ASSESSMENT DOCUMENT NO. 130413-JLD-S278-DR-0002
 CONTRACTORS MUST SEEK MOST UP-TO-DATE UTILITY DRAWINGS BEFORE ANY WORK COMMENCES
GENERAL RESIDUAL HAZARD DESCRIPTION:
 1. STRIKING OF UNDERGROUND UTILITY SERVICES DURING INSTALLATION, MAINTENANCE AND DEMOLITION
SITE SPECIFIC RESIDUAL HAZARD DESCRIPTION:
 2. STRIKING OF UNDERGROUND HIGH VOLTAGE CABLE DURING INSTALLATION, MAINTENANCE AND DEMOLITION

- NOTES**
1. ALL COLUMNS TO BE DISTRIBUTION NETWORK OPERATOR (DNO) SUPPLIED AND BUSH-CROPPED OFFSITE
 2. ALL EQUIPMENT TO BE BUILT ELECTRICALLY SAFE PRIOR TO COMMENCEMENT OF WORKS
 3. ALL ELECTRICAL WORKS TO BE CARRIED OUT IN ACCORDANCE WITH THE DEFENSE OF WORKS REGULATIONS 1974 SECTION 17
 4. CONTRACTORS TO CLASH WITH DISTRIBUTION NETWORK OPERATOR PRIOR TO COMMENCEMENT OF WORKS
 5. COLUMNS TO BE ORDERED TO BE BUILT

- LEGEND**
- A** COLUMN: 15M TUBULAR SECTION GALVANNEZ STEEL WITH GLASS FIBRE REINFORCED PLASTIC (FRP) ROOST TREATMENT AND 4 YEAR DESIGN LIFE. CONFORMS WITH BS EN 12013. ALL WORK TO BE COMPLETED IN ACCORDANCE WITH THE DEFENSE OF WORKS REGULATIONS 1974 SECTION 17. ISOLATION SHALL BE SUBJECT TO LOGGABLE ISOLATOR SWITCH WITH KEYS AND INDICATOR
 - PAINT** ISOLATED WITH ANTI-ULTRAVIOLET AND CONNECTION
 - ISOLATOR** ISOLATED AND DISCONNECTED AND ISOLATED AS SHOWN
 - D** ISOLATED AND DISCONNECTED AND ISOLATED AS SHOWN
 - HIGH VOLTAGE CABLE
 - LOW VOLTAGE CABLE

P01 FIRST ISSUE 13/11/2022

FOR APPROVAL

joseph lighting
 www.josephlighting.co.uk

Client
 FRANCIS JACKSON HOMES

Project Name
 GLAPTHORN ROAD
 GLAPTHORN

Drawing Title
 PROPOSED LIGHTING LAYOUT

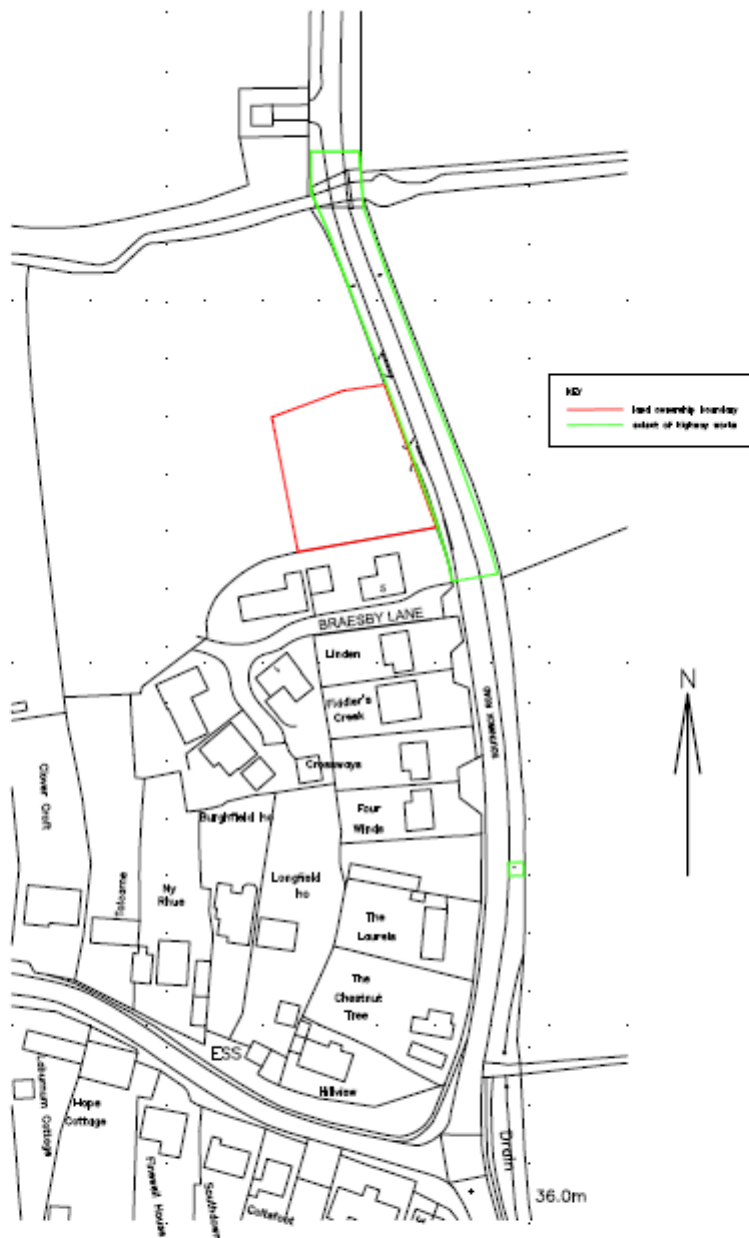
Original Drawing Size: A1 Drawn: JJ
 Scale: 1:500 Designed: JJ
 Drawing No: 100413-JLD-S278-DR-1300 Rev: P01

EXISTING EQUIPMENT SCHEDULE

ASSET REFERENCE NUMBER	EASTING	NORTHING	SUPPLY ALTERNATION	NOTES
BLANK	BLANK	BLANK	BLANK	BLANK
				EXISTING USE TO BE DISCONNECTED AND RELOCATED TO MATCH PUMP ROOMS AS SHOWN ON THE DRAWING APPROX

PROPOSED LIGHTING SCHEDULE

COLUMN NUMBER	EASTING	NORTHING	COLUMN HEIGHT	COLUMN TYPE	COLUMN MATERIAL	HORIZONTAL CLEARANCE	LUM. MANUFACTURER	LUM. MODEL	LUM. CONNECT	LUM. CONTROL	LUM. MOUNTING	LUM. WEIGHT	LUM. WINDAGE	SECONDARY ISOLATOR	UMS CHARGE CODE	ELECTRICAL SUPPLY
L01	500000.00	480000.00	8.00	TUBULAR	GALVANNEZ STEEL	1.000000	OSRAM	OSRAM 150W 150W 150W 150W	77000000000000000000	150W 150W 150W 150W	POST TOP	1.00	0.0000	NO CHANGE POLE LOCABLE	41000000000000000000	NEW DNO
L02	500000.00	480000.00	8.00	TUBULAR	GALVANNEZ STEEL	1.000000	OSRAM	OSRAM 150W 150W 150W 150W	77000000000000000000	150W 150W 150W 150W	POST TOP	1.00	0.0000	NO CHANGE POLE LOCABLE	41000000000000000000	NEW DNO
L03	500000.00	480000.00	8.00	TUBULAR	GALVANNEZ STEEL	1.000000	OSRAM	OSRAM 150W 150W 150W 150W	77000000000000000000	150W 150W 150W 150W	POST TOP	1.00	0.0000	NO CHANGE POLE LOCABLE	41000000000000000000	NEW DNO



0	B	Revised and extent of highway works amended.	17/1/23
A	B	Extent of highway works amended.	5/10/22
REV	BY	REVISION DETAILS	DATE

ABINGTON
CONSULTING ENGINEERS
 CHARTERED CIVIL ENGINEERS

4 Hildrop Lane, Belper, Derbyshire, S41 1JL (UK) 01753 501000
 www.abington-engineers.co.uk info@abington-engineers.co.uk

PROJECT
 Southwick Road, Glapthorn

TITLE
 Section 278 Works Location Plan

DRAWING NO. 18077/114 REVISION B

SCALE 1:1250 @ A3

DRAWN: EB (CHECKED) B DATE 31/8/22